

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF

DEEP CREEK WATER AND SANITATION DISTRICT

HELD: Thursday, the 13th day of December, 2018, at 10:00 a.m. at 6530 S. Yosemite Street, Suite 200, Greenwood Village, CO 80111

ATTENDANCE:

A regular meeting of the Board of Directors of Deep Creek Water and Sanitation District, Mineral County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

President John H. Parker, II
Secretary Ann Parker
Director Bill Parker (via conference call)

Marcus McAskin and Silvia Fejka of Michow Cox & McAskin LLP, attorneys for the District were also present. Margaret Hampton was present via conference call as a candidate for filling one of the Board vacancies.

1. CALL TO ORDER:

President Parker called the meeting of the Board of Directors of the District to order at approximately 10:01 a.m.

2. CONFLICTS OF INTEREST:

The Directors present noted for the record that they own property within the boundaries of the District, have financial interests in entities active in developing and/or marketing property within the boundaries of the District, or are employed by such entities, and that such interests may be affected from time to time by actions of the District's Board of Directors. In accordance with state law, the Directors have filed written disclosures describing such potential conflicts of interest with the Secretary of State, and the Directors present verbally reaffirmed such disclosures on the record of this meeting.

3. PUBLIC COMMENT:

No comments.

4. CONSIDER APPROVAL OF MINUTES:

The Board considered the minutes from the regular meeting of the Board held March 8, 2018. Upon motion duly made, seconded, and unanimously approved by a vote of 3-0, the Board approved the minutes and authorized Secretary Ann Parker to execute a copy thereof.

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5. CONSIDER APPOINTMENTS TO FILL BOARD VACANCIES.

Margaret Hampton noted to the Board that she and Ethan Hampton had previously served on the Board and would like to be considered for appointment to fill the two vacancies. Upon motion duly made, seconded, and unanimously approved by a vote of 3-0, the Board appointed Margaret and Ethan Hampton to the Board of Directors of the Deep Creek Water and Sanitation District.

6. FINANCIAL MATTERS:

- a. Conduct Public Hearing on 2019 Budget and Consideration of Resolution Adopting 2019 Budget (Resolution 2018-3), Resolution Appropriating Funds (Resolution 2018-4) and Resolution Certifying 2019 Mill Levy for Collection in 2019 (Resolution 2018-5)

President Parker declared the public hearing on the 2019 budget opened at 10:12 a.m. Mr. McAskin confirmed compliance with statutory requirements. The Board reviewed the 2019 budget, as prepared by Rosemary Gentry, CPA. President Park closed the public hearing on the 2019 budget at approximately 10:13 a.m.

Upon motion duly made, seconded, and unanimously carried by a vote of 3-0, the Board: (1) approved and adopted the 2019 budget as presented; (2) approved the revenues and expenditure of funds as shown in the Resolution Adopting a Budget and Summarizing Revenues and Expenditures for the Calendar Year Beginning on the First Day of January, 2019 and Ending on the Last Day of December, 2019 (Resolution 2018-3); (3) adopted the Resolution Appropriating Sums of Money in the Amounts and for the Purposes as Set Forth Below, for the Deep Creek Water and Sanitation District, Mineral County, Colorado, for the 2019 Budget Year (Resolution 2018-4); (4) adopted the Resolution Levying General Property Taxes for the Year 2019 to Help Defray the Costs of Government for Deep Creek Water and Sanitation District, Mineral County, Colorado, for the 2019 Budget Year (Resolution 2018-5); (5) authorized President Parker and Secretary Ann Parker to execute the necessary documentation; and (6) directed Mr. McAskin to file the 2019 budget with the Division of Local Government. The Board's approval of the 2019 budget items is set forth in Resolutions 2018-3, 2018-4 and 2018-5.

7. DIRECTOR ITEMS

- a. Application for Utility Services, 500 Amethyst Drive

The Board discussed the application for sewer services only at 500 Amethyst Drive, a property owned by President Parker. President Parker noted that prior versions of the District Rules and Regulations had included a sewer only fee rate, while the current version only includes a combined sewer and water rate. The Board discussed and instructed Mr. McAskin to prepare an amendment to the District Rules and Regulations to provide for a sewer only rate. No formal action was taken.

8. ATTORNEY ITEMS:

- a. Discuss 2019 regular meeting schedule

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Mr. McAskin noted that the 2019 C.R.S. 32-1-809 transparency notice provides for the same meeting schedule as 2018. No action was taken.

b. Annual Transparency Notice Pursuant to C.R.S. 32-1-809

The Board reviewed the annual transparency notice and instructed Mr. McAskin to circulate and post the notice as required by statute.

c. 2019 Annual Administrative Resolution (Resolution 2018-6)

Mr. McAskin and Ms. Fejka presented the 2019 Annual Administrative Resolution to the Board. Upon motion duly made, seconded, and unanimously approved by a vote of 3-0, the Board approved the 2019 Annual Administrative Resolution (Resolution 2018-6).

9. NEW BUSINESS:

None.

10. ADJOURNMENT:

There being no further business at said regular meeting, and following a motion duly made, seconded, and unanimously approved, the Board adjourned the meeting of the Board of Directors of Deep Creek Water and Sanitation District at approximately 10:30 a.m.


Secretary of the District