

## **RECORD OF PROCEEDINGS**

### **MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF**

#### **DEEP CREEK WATER AND SANITATION DISTRICT**

**HELD:** Thursday, the 10<sup>th</sup> day of December, 2015, at 10:00 a.m. at 13133 East Arapahoe Road, Suite 100, Centennial, CO 80112

#### **ATTENDANCE:**

A regular meeting of the Board of Directors of Deep Creek Water and Sanitation District, Mineral County, Colorado, was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

John Parker, President  
Ann Parker, Secretary/Treasurer (via conference call)  
William Parker, Assistant Secretary (via conference call)  
Margaret Hampton, Assistant Secretary (via conference call)  
Ethan Hampton, Assistant Secretary (absent, absence excused)

Marcus McAskin of Widner, Michow & Cox, LLP was also present.

#### **CALL TO ORDER:**

President Parker noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors of the Deep Creek Water and Sanitation District and called the meeting of the Board of Directors of the District to order at approximately 10:03 a.m.

#### **CONFLICTS OF INTEREST:**

The Directors present noted for the record that they own property within the boundaries of the District, have financial interests in entities active in developing and/or marketing property within the boundaries of the District, or are employed by such entities, and that such interests may be affected from time to time by actions of the District's Board of Directors. In accordance with state law, the Directors have filed written disclosures describing such potential conflicts of interest with the Secretary of State, and the Directors present verbally reaffirmed such disclosures on the record of this meeting.

#### **PUBLIC COMMENT:**

None.

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### **MINUTES:**

The Board considered the minutes from the special meeting of the Board held May 14, 2015. Upon motion duly made, seconded, and unanimously approved (by a vote of 4-0), the Board approved the minutes and authorized Secretary A. Parker to execute a copy thereof.

### **FINANCIAL MATTERS:**

#### **2016 BUDGET:**

President Parker declared the public hearing on the 2016 budget opened at 10:07 a.m. Mr. McAskin confirmed that public notice of the budget hearing had been published in accordance with Colorado law, with publication occurring on November 12, 2015 in *The Mineral County Miner*. President Parker closed the public hearing on the 2016 budget at 10:08 a.m.

The Board reviewed the final proposed 2016 budget, as prepared by Rosemary Gentry, CPA. Upon motion duly made, seconded, and unanimously carried, the Board: (1) approved and adopted the 2016 budget as presented; (2) approved the appropriation and expenditure of funds as shown therein; (3) approved and adopted a 0.000 mill levy to be certified in 2015 (for collection in 2016); (4) authorized President Parker and Secretary A. Parker to execute the necessary documentation; and (5) directed Mr. McAskin to submit the certification of tax levies to the Mineral County Board of County Commissioners no later than December 15, 2015, and file the 2016 budget with the Division of Local Government prior to January 30, 2016. The Board's approval of the 2016 budget items are set forth in Resolution 2015-2, 2015-3 and 2015-4.

### **DIRECTOR ITEMS:**

President Parker provided a general update on the status of the school, noting for the record that the school district has put in approximately 2,600' of sewer line and had also installed a propane generator on the lift station.

President Parker also noted that one new home in CH-1 had been added to the system and that construction of a new home is underway in CH-2, which home will likely be added to the system in 2016.

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### **ATTORNEY ITEMS:**

#### 2016 Regular Meeting Schedule

Upon motion duly made, seconded, and unanimously carried, the Board selected the following dates in 2016 on which to conduct the regular meetings of the Board of Directors of the District: the 2nd Thursday of the months of March, June, September and December at 10:00 a.m., with all such regular meetings to be held at the offices of Widner, Michow & Cox, LLP, 13133 East Arapahoe Road, Suite 100, Centennial, CO 80112.

#### 2016 Election

Mr. McAskin reminded the Board that the District would have a regular election on May 3, 2016 and that the seats currently held by President Parker, Ann Parker and Bill Parker would be up for election. Upon motion duly made, seconded, and unanimously carried, the Board approved Resolution 2015-5, appointing Sue Blair as the District's Designation Election Official (DEO) and authorizing the DEO to cancel the election if appropriate.

### **NEW BUSINESS:**

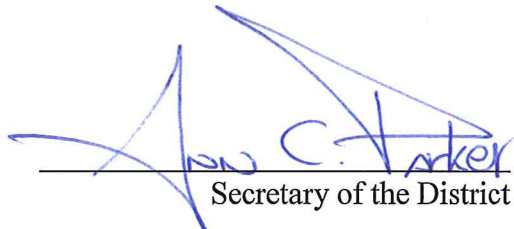
None.

### **OTHER BUSINESS:**

Upon motion duly made, seconded, and unanimously approved, the Board ratified all Board actions taken during calendar year 2015 for the record.

### **ADJOURNMENT:**

There being no further business at said regular meeting, and following a motion duly made, seconded, and unanimously approved, the Board adjourned the meeting of the Board of Directors of Deep Creek Water and Sanitation District at approximately 10:18 a.m.

  
Secretary of the District